

Memo No:56.83.0000.006.07.015.23.142

Date: 01/02/2023

**REQUEST FOR EXPRESSIONS OF INTEREST (EOI) FOR
Hiring a Consulting firm for The Court Order Record and Certified Copy (Sub ordinate court)**

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH		
1	Ministry/Division	Information & Communication Technology (ICT) Division
2	Agency	Aspire to Innovate Programme
3	Name of Procuring Entity	Aspire to Innovate Programme
4	Title of Service	Hiring a Consulting firm for The Court Order Record and Certified Copy (Sub ordinate court)
5	Procuring Entity District	Dhaka
6	Expressions of Interest for	Hiring a Consulting firm for The Court Order Record and Certified Copy (Sub ordinate court)
7	EoI Ref No	56.83.0000.006.07.015.23.142
8	Date	01/02/2023
KEY INFORMATION		
9	Procurement Sub Method	Quality and Cost Based Selection (QCBS)
FUNDING INFORMATION		
10	Budget and Source of Funds	Development budget and Government of Bangladesh.
11	Development Partners	UNDP
PARTICULAR INFORMATION		
12	Project / Programme Code	223038900
13	Project / Programme Name	Aspire to Innovate Programme
14	EoI Closing Date and Time	Expression of interest shall be submitted by 12.00 pm on 15/02/2023 via email (tender@a2i.gov.bd) or Hardcopy. A Proposal box shall be kept at E-14/X, Aspire to Innovate (a2i) Programme, ICT Tower, Agargaon, Dhaka-1208 to drop the hardcopy and be marked Hiring a Consulting firm for The Court Order Record and Certified Copy (Sub ordinate court) . Please contact Mohammed Salah Uddin (contact detail- mentioned below). Please be informed that firm can only submit either in hardcopy or in the email mentioned above.
Information for Applicant		
15	Brief Description of the Assignment	Details are provided in Terms of Reference (ToR). For Terms of Reference (TOR). Please visit: https://a2i.gov.bd/tenders/ or contact: Mohammed Salah Uddin (Mobile No. 01712718051), Please email for Terms of Reference (ToR) at this address. (tender@a2i.gov.bd).
17	Experiences, Resources & Delivery Capacity Required	The minimum qualifications and experiences: <ul style="list-style-type: none"> • Minimum 5 years' experience in ICT business as a registered company/entity in Bangladesh. • Must have valid and up to date Trase license/ Register of joint stock & companies (RISC) registration (if applicable), TIN certificate, VAT identification Number, Updated Income Tax Payment Certificate. • Must have experience of developing web-based enterprise solution for Government of Bangladesh or any of its agencies.(Submit Work Completion Certificate) • Firm needs to have at least one existing running software solution in either Bangladesh Government or in any other Corporate Sector related to Public Service Delivery with Document/ Data / Workflow Management. (Submit proper document/URL)

		<ul style="list-style-type: none"> The minimum average annual turnover is BDT 1.20 crore in the last 2 years. (Please submit the necessary document in this regard. For example, audited financial documents) Must have a minimum amount of liquid asset BDT 75 lac in the last 02 (Two) years in the form of credit line or working capital. (Please submit the necessary document in this regard. For example, audited financial documents) <p><i>(Aspire to Innovate (a2i) Programme now invites eligible Applicants/firms to indicate their interest in providing the service. Interested consultants/firms are invited to provide information indicating that they are qualified to perform the services. Multiple Companies having technical and legal competency for providing such services can apply jointly but they must have legal agreement among them where one company needs to be lead. The joint venture company jointly needs to fulfil all conditions mentioned in this ToR. Joint-venture agreement needs to have clear identification about each responsibility matrix along with IPR.</i></p> <p><i>A shortlist of consultants will be prepared upon evaluation of EoI's of the eligible applicants and a "request for proposal" document will be issued in their favor.</i></p> <p><i>The total duration of the contract is 12 (Twelve) months.</i></p>			
18	Other Details (If Applicable)	Not Applicable			
19	Association with foreign firms is	Not Applicable			
20	Ref no.	Phasing of Services	Location	Indicative Start date (Month/Year)	Indicative Completion date (Month/Year)
	56.83.0000.006.07.015.23.142	Single	Bangladesh	April, 2023	March, 2024
PROCURING ENTITY DETAILS					
30	Name of Official Inviting EOI	Dr. Dewan Muhammad Humayun Kabir			
31	Designation of Official Inviting EOI	Project Director, Aspire to Innovate Programme.			
32	Address of Official Inviting EOI	Information & Communication Technology (ICT) Division ICT Tower, E-14/X, Agargaon, Dhaka-1207			
33	Contact details of Official Inviting EOI	88 02 55006931-34	Fax: 88 02 55006936	E-mail: dewan.kabir@a2i.gov.bd	
34	The procuring entity reserves the right to accept or reject all EOI's.				



Signed
Dr. Dewan Muhammad Humayun Kabir
Project Director (Joint Secretary),
Aspire to Innovate (a2i) Programme