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Date: 15/12/2022

Subject: Minutes of the Pre-tender meeting held on December 13, 2022, at 11:00 A.M for Supply of Different Printing items for the Divisional Conference of Digital Center.”.

A pre-Tender meeting was held on December 13, 2022, at 11:00 A.M for the “ Supply of Different Printing items for the Divisional Conference of Digital Center presided over the meeting. The participants who attended the meeting are shown in Annex-A.

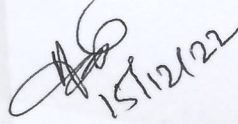
2. The Chairperson cordially welcomed the meeting and initiated the discussion. The pre-tender meeting aims to describe the terms and conditions of the Tender document. In addition, firms are requested to follow the instructions of the Tender document.

3. Head of Digital Financial Services & Digital Centre A2i Programme, Md. Tohurul Hasan gave a brief idea of the work. They explained the objectives of the project and the specific requirement of a2i. They also answered particular queries of the firms.

4. The discussion extract was as follows:

SL #	Query and reference from the Tender Document	Questions/Queries/suggestions of prospective Consultant(s)	Reply /Clarification from a2i
1	ITT 15.1(a) liquid assets, i.e., working capital	In which form is applicable for liquid assets, i.e., working capital?	The supplier can submit working capital for a unconditional credit line from any scheduled bank in Bangladesh or submit their audit report as mentioned in the Tender document.

5. 01 (One) representatives from 01 (One) Supplier was present in the meeting. The decisions of the Pre-tender meeting shall be the part of Tender Document. There being nothing more to be discussed, the meeting ended with a vote of thanks to the members present from the chair.


15/12/22
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