

Ref no. 56.83.0000.006.07.077.22. 1053

Date: 28/09/2022

Subject: Minutes of the Pre-tender meeting held on September 26, 2022, at 11:00 A.M for “Supply of Video Camera, Drone and Other Equipment for Aspire to Innovate (a2i) Programme”.

A pre-Tender meeting was held on September 26, 2022, at 11:00 A.M for the “Supply of Video Camera, Drone and Other Equipment for Aspire to Innovate (a2i) Programme”. Mohammed Salah Uddin, Procurement Consultant, Aspire to Innovate (a2i) Programme presided over the meeting. The participants who attended the meeting are shown in Annex-A.


2. The Chairperson cordially welcomed the meeting and initiated the discussion. The pre-tender meeting aims to describe the terms and conditions of the Tender document. In addition, firms are requested to follow the instructions of the Tender document.

3. Programme Assistant (HD Media), A2i Programme, Basudev Paul gave a brief idea of the work. He explained the objectives of the project and the specific requirement of a2i. He also answered specific queries of the firms.

4. The discussion extract was as follows:

SL #	Query and reference from the Tender Document	Questions/Queries/suggestions of prospective Consultant(s)	Reply /Clarification from a2i
1	ITT 28.1(f) Manufacturer's Authorisation is required for all the items listed in Section 6: Schedule of Requirements	It is necessary to submit Manufacturer certificate.	Yes, manufacturer certificate needs to provide along with the tender document.

5. 02 (Two) representatives from 01 (One) Supplier were present in the meeting. The decisions of the Pre-tender meeting shall be the part of Tender Document. There being nothing more to be discussed, the meeting was ended with a vote of thanks to the members present from the chair.



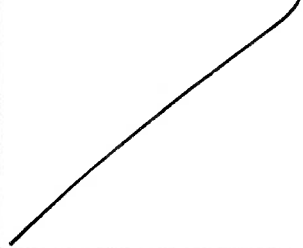
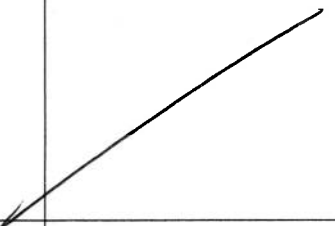


Mohammed Salah Uddin
Procurement Consultant,
Aspire to Innovate (a2i) Programme.

Annex - A

Attendance Sheet (For Tenderer)
Pre-Tender Meeting
Supply of Video Camera, Drone and Other Equipment for Aspire to Innovate (a2i) Programme
Date: 26/09/2022 & Time: 11.00a.m.

[No. 56.83.0000.006.07.077.22.989; Date: 19/09/2022]

SL. No.	Name and Designation	Signature
1	Name : Md Rahat Ullah Designation : Proprietor Organization name : Block B Solutions Contact No : 01711359882 E-mail : rahat@blockbsolutions.com	
2	Name : HENRY SARKER Designation : RSD Organization name : Block B Solutions Contact No : 01912028688 E-mail : hensuy@blockbsolutions.com	
3	Name : Designation : Organization name : Contact No : E-mail :	
4	Name : Designation : Organization name : Contact No : E-mail :	
5	Name : Designation : Organization name : Contact No : E-mail :	